

**DISTRICT WATER
MANAGEMENT AGENCY
WEST GODAVARI DISTRICT
ELURU**

**PROCUREMENT OF
FRUIT BEARING & SHADE
PLANTS**

TENDER DOCUMENT 2019- 20

FOR OFFICE USE ONLY

1. Name of the Work : As per schedules D & E enclosed

2. Tender Notice No. & Date : Roc.No. D.4/Horti/1056/2019-20, Dt.02.07.2019
of the Joint Collector, Eluru.

3. Name and Address of the Tenderer :

4. EMD Remittance Particulars of **Rs.1,00,000/-** paid in Crossed demand

Draft No. _____ dt. _____ of _____

Bank _____

5. Receipt of Tender :

Date: 31.07.2019 Time up to **03.00PM** at the O/o Project Director, DWMA, Eluru (Collectorate
Complound, Eluru)

6. Time for completion of work : **15 Days**

7. Opening of Tenders : **Date: 31.07.2019 Time 4.00PM**
at the O/o Joint Collector Chamber
at Collectorate, Eluru

TENDERER / CONTRACTOR

GENERAL CONDITIONS

- 1) **SOURCE OF FUNDS** :
The funds for the work are provided by the Government of Andhra Pradesh Rural Development Department.
- 2) **ELIGIBILITY CRITERIA** :
The Tenderer shall possess Technical and Financial experience of the Supplies made to Govt./Quasi Govt. Departments.
Posses Previous experience in Supply of **Procurement of Fruit bearing and Tall plants** to any Government Department.

3) **CLARIFICATION OF TENDER DOCUMENTS :**

Tenderers shall carefully examine the tender documents and fully acquaint themselves as all the conditions and matters which may in any way affect the work or its cost thereof. Should a Tenderer find discrepancies or omissions from the specifications or other documents or should be in doubt as to their meaning they should in advance address a query in writing to the Project Director ,DWMA & Addl. District Programme Coordinator, NREGS-AP, West Godavari, Eluru will entertain and offer clarifications to any such queries only if they are received well in time. Written copies of the Project Director, DWMA & Addl. District Programme Coordinator, NREGS-AP, Eluru response, including the description of the queries will be sent as an addendum to all Tenderers who have received the tender documents. Verbal information and clarifications given by any departmental Personnel shall not binding on the Department.

- 1) **DOCUMENTS COMPRISING THE TENDER :**
- 2) The tenderers shall submit his bid duly filled in.
- 3) The Demand draft for Earnest Money Deposit of **Rs.1,00,000 (Rupees One Lakh only)** drawn in favour of Project Director, DWMA & Addl. District Programme Coordinator, NREGS- AP , Eluru in any Nationalized Banks, should be submitted along with the Tender Schedule. Failure to enclose the EMD to the Tender Schedule will entitle to rejection of the Tender.

TENDERER / CONTRACTOR

- 7) All the corrections, additions, erasers, over writing incorporated in the tender documents shall be initialed by the person or persons signed in the tender documents.
- 8) Tenderer shall prepare and submit the tender duly appending his signature on all pages.
- 9) **AMMENDMENTS TO THE TENDER DOCUMENTS :**
- 10) Two copies of such erratum will be sent to the Tenderers who have purchased the Tender documents and will be binding on them. The Tenderers shall sign and return one copy of erratum along with the tender which shall form part of the Tender.
- 11) To afford Tenderer reasonable time to take such erratum into consideration while preparing their Tenders, the Project Director, DWMA, Eluru at his discretion extend the deadline for the submission.
- 12) Any time prior to the dead line of submission of tenders, the Project Director, DWMA, Eluru may for any reason, whether at his own initiation or in response for the clarification requested by the Tenderer, modify the tender document by issuing a addendum/erratum.
- 13) **COST OF TENDERING :**

The Tenderer shall bear all the expenses associated with the preparation and submission of his tender and in no case, the Department will be responsible or liable for reimbursement of such expenses regard less of the conduct or out come of the tendering process.
- 14) The Tenderer should quote the cost each item.
- 15) In case of Discrepancy of Unit rate in figures and in words, the rate in words shall govern.
- 16) Tenders offered without quoting price for one or more items of the Schedule "A" will be rejected.
- 17) Rates quoted for all the items under Schedule-A shall include all taxes, duties surcharges etc., payable as per rules. No claims for additional amounts other than quoted will be accepted.
- 18) **EARNEST MONEY DEPOSIT :**
- 19) The Earnest Money Deposit should be enclosed as mentioned in the clause 6 above.
- 20) The Earnest Money Deposit paid by the Tenderer shall not earn any interest.
- 21) The Earnest Money Deposit paid by the Tenderers who have participated in Tender and are not successful will be returned after deciding the bid.
- 22) The Earnest Money Deposit paid by the successful Tenderer will be retained as a part of Security deposit and further security deposit shall be paid at the time of Entering into agreement.

TENDERER / CONTRACTOR

- 23) The Earnest Money Deposit shall be forfeited if a Tenderer modifies or withdraws at his own accord during the validity period of the tender.
- 24) The earnest Money Deposit shall be forfeited if a successful tenderer fails to supply the materials within the specified time limit mentioned.
- 25) The Earnest Money Deposit shall be forfeited if the successful tenderer fails to remit the required balance security deposit as specified in above within the specified time limit.
- 26) Only one tender shall be submitted by each Tenderer.
- 27) The Tenderer shall keep the signed documents and seal it appropriately before submission. Failure to take adequate precautions on the part of the Tenderer in submitting the tender as instructed above the Project Director, DWMA & Addl. District Programme Coordinator, NREGS-AP, Eluru will assume no responsibility for the contents of the tender. The envelopes should have the following details on the cover.
- 28) Name of the Work:- **As per schedules D & E enclosed and** as per model displayed.
- 29) Name and address of the contractor should be mentioned clearly.
- 30) Tender shall be submitted in sealed cover addressed to the Project Director, DWMA, Eluru
- 31) The tender shall be deposited before the dead line prescribed in the allotted sealed box kept in the office of the Project Director DWMA West Godavari, Eluru
- 32) Tenders will be received in the office of the Project Director DWMA Eluru on or before **31.07.2019 up to 03.00P.M.**

The Project Director, DWMA, Eluru at his discretion, extend the deadline for submission of tenders by issuing an amendment in which case, all rights and obligations of the Project Director, DWMA, Eluru and Tenders previously subject to the original deadline shall be on thereafter to the subject to the new deadline as extended.

- 33) Any tenders received after expiry of the deadline prescribed in accordance of instructions to tenders shall not be considered.
- 34) **TENDER OPENING:**
The bids will be opened at **04.00 P.M. on 31.07.2019 in the O/o Joint Collector's Chamber at Collectorate, Eluru.**

- 35) **TENDER PROCESS TO BE CONFIDENTIAL:**
After opening of the tenders information relating to examination, classification, evaluation and comparison of tenders and recommendations considering the awarding of contract shall not be disclosed to the Tenderer or other persons not officially concerned such process until the award of the contracts to the successful Tenderer has been announced.

- 36) **CLARIFICATION OF TENDERS:**
For examination, evaluation and comparison of tenders, the Project Director, DWMA, Eluru may ask Tenderer individually for clarification of certain items of tenders including break up of unit rates.

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The request for clarification and response shall be in writing. If Project Director, DWMA, Eluru, considers the rates of certain items of the lowest tender, which is under consideration are pitched high, he may ask the tenderer in writing to come for negotiations within the specified time and during the negotiations the tenderer may reduce the rates for the items and furnish the such modified rates in writing which will be final and binding on the contractor.

- 37) **RESPONSIVENESS AND DETERMINATION OF TENDERS:**
Prior to detailed evaluation of tenders, the Project Director, DWMA, Eluru, will determine each tender whether it is substantially responsive to the requirements of the tender documents. For the above purpose, substantially responsive tender is one which confirms to all the terms, conditions and specifications laid down in the tender documents without material deviation or reservation.
- 38) The Project Director, DWMA & Addl. District Programme Coordinator, MGNREGS-AP, Eluru reserves the right to reject any or all the tenders without assigning any reasons thereof. Notwithstanding clauses above, the Project Director, DWMA, Eluru, reserves the right to accept or reject any tender and to annual the tendering process at any time prior to award of contract without thereby incurring any liability to the effected Tenderer or Tenderers on the grounds of Project Director, DWMA & Addl. District Programme Coordinator, MGNREGS-AP, Eluru's action.
- 39) **TENDER VALIDITY:**
- 40) The Tender shall remain valid and open for acceptance for a period of 90 days from the date of receipt of Tenders.
- 41) In exceptional circumstances prior to expiry of original tender validity, the Project Director, DWMA, Eluru, may seek the tenderer for extension of the validity for a specified period. The request and the response there to shall be in writing. The tenderer may refuse the request which does not warrant the forfeiture of the Earnest money deposit.
- 42) **EVALUATION AND COMPARISION OF TENDERS:**
The Financial bid offered by the tenderers who have been determined substantially responsive to the requirements of tender documents and found eligible in the Technical evaluation will be compared.
- 43) **CONTRACT AWARD CRITERIA:**
The Contract for the work will be awarded to the tenderer whose tender has been determined as eligible technically and substantially responsive to the tender document and who has offered the lowest evaluated tender price.
- 44) The tenderer shall have to produce the Sales Tax clearance Certificate & Income Tax Clearance Certificate before final payment. Prior to the expiry of Tender validity period prescribed, the Project Director, DWMA, Eluru, will notify the tenderer by Telegram or in writing that his tender has been accepted. The letter is here in after called 'Letter of Acceptance' and **shall name** the cost of contract. On furnishing of security deposit by the successful tenderer the names of the unsuccessful tenderers will be notified and their E.M.D. will be refunded.

TENDERER / CONTRACTOR

45) SIGNING OF AGREEMENT:

At the time of notifying the successful tenderer, that his tender has been accepted work order will be placed duly specifying last date of supply. Failure on the part of successful tenderer to comply with the requirements will lead to forfeiture of the Earnest money Deposit.

46) A copy of the agreement entered into by the partners shall be submitted with the Tender. In case of successful tender, the form of agreement shall be signed so as to be legally binding on all partners of the Firm.

47) All the partners of the firm shall be liable jointly and severally for the execution of the contract in accordance of the contract terms and relevant statement of this effect shall be included in the authorization mentioned under Clause above as well as in the form of tender and agreement.

48) In all cases of personal injury to the worker employed by the contractor for this work for which contractor is liable to pay compensation under workmen's Compensation Act, shall pay the prescribed medical aid and Medical Officer for issue of C.D. Forms as prescribed. Failing which the said for will be paid to the Medical Officer by the department and recovery effected from the contractor's bills.

49) PAYMENT:

Payment will be made after submission of acknowledgements from responsible persons by the office of the Project Director, DWMA, Eluru.

50) In case of excess payment or wrong payment if any made to the tenderer/ contractor by mistake or due to the wrong interpretation of provisions, such additional payment will be deducted from the payments or other dues of contractor.

51) TIME FOR COMPLETION:

The plants should be completed in all respects within **15 days**.

52) ARBITRATION:

In case of any dispute or difference between the contractor and the department in execution of work or payment the matter will be dealt with as per the Arbitration & Conciliator Ordinance 1996 of the Gazette of India under "Arbitration and Conciliation Act 1996."

53) LIQUIDATED DAMAGES:

If for any reason the work is not completed by the period as covered in the agreement due to the reasons other than the department, liquid damage of 0.05% of the contract value shall be levied per day. The period for the above liquid damage commences from the date mentioned for completion of the contract in the agreement. However, the period allowed for completion of the work by the contractor for levying the liquid damages will be decided by the Collector & District Level committee, Eluru.

TENDERER / CONTRACTOR

Special Conditions:

- 1) The Tenderer should submit Technical bid and Financial bid in a sealed cover separately and also super scribing on Technical bid sealed cover and Financial bid sealed cover.
- 2) The Tenderer should submit the Registration Certificate from the Department of Horticulture.
- 3) The Tenderer should have minimum 5 years experience with the Government Department.
- 4) The Demand draft for Earnest Money Deposit of **Rs.1,00,000 (Rupees One Lakh only)** drawn in favour of Project Director, DWMA & Addl. District Programme Coordinator, MGNREGS- AP, Eluru in any Nationalized Banks, should be submitted along with the Tender Schedule. Failure to enclose the EMD to the Tender Schedule will entitle to rejection of the Tender as mentioned in the clause 6.
- 5) Nursery or Agency shall submit 5 years Income Tax returns, TIN No., PAN Card Xerox and VAT Registration.
- 6) Nursery or Agency shall be submitted Financial Sound Certificate.
- 7) The Tenderer should quote the cost for each Item.
- 8) The Tenderer offered without Quoting price for atleast one item of the Schedule A will be rejected.
- 9) The Earnest Money Deposit paid by the Tenderer shall not earn any interest.
- 10) The Earnest Money Deposit paid by the successful Tenderer will be retained as part of security deposit and further security deposit shall be paid at the time of entering in to agreement.
- 11) The Tenderer shall prepare and submit the Tender duly appending his signature in all pages.
- 12) Only one Tender shall be submitted by each Tenderer.
- 13) The District Collector & District Programme Coordinator, MGNREGS-AP, West Godavari, Eluru reserves the right to reject any or all the Tenders with out assigning any reasons thereof.
- 14) The Tender shall be deposited before the deadline prescribed in the allotted sealed box kept in the O/o Project Director, DWMA, Eluru.
- 15) Tenders received after expiry of the deadline prescribed in accordance of the instructions issued to tenderers shall not be considered.
- 16) All grafts shall be supplied within the stipulated time and also ensure Quantity & Quality as specified by the authority.
- 17) Qualified tenderers shall be supplied the grafts at village level point.
- 18) Owner of the Nursery or Agency shall follow the standards of grafts.
- 19) Quality certificate shall be produced earlier by the Govt. or Agency.
- 20) Nursery or Agency shall submit Audit statement .
- 21) Quantities indicated in schedule 'A' may vary. The District Collector & District Programme Coordinator, MGNREGS-AP, Eluru has got right to increase or decrease quantities.

TENDERER / CONTRACTOR

Particulars to be enclosed:

1. copy of the Manufacturing license/Dealership
2. Annual production or sale capacity of the firm
3. Turn over of the firm during last 3 years i.e 16-17,17-18,18-19
4. Vat registration No. and GSTNo. Validity copy
5. PAN CARD number copy
6. Audit Account balance sheet for last 3 years
7. Income Tax Assessment certificate for last 3 years
8. List of firms for whom plant material supplied previously or any experience.

TENDERER / CONTRACTOR

SCHEDULE “A”

Name of the work : Procurement of Plants.

S.No.	Name of the Plant	Quantity	Rate per Plant (in words & figures)
1.	Mango Graft	45000	
2.	Cashew graft	25000	
3	Acid lime graft	150000	
4	Sapota graft	1500	
5	(i) Guava graft	3000	
	(ii) Guava Layer		
6	Seethphal Graft.	10000	
7	Coconut with bags.	50000	
8	Apple Ber Budlings	10000	
9	Pomegranate	10000	
10	Shade Plants	50000	
11	Local Forest species for High density plantation	50000	

TENDERER / CONTRACTOR

SCHEDULE – D

Technical bid terms & conditions

Name and address of the Nursery:

Schedule – D - I
DETAILS PROGENY BLOCK

S No	Name of the fruit plant	Variety	Area	No of trees	Age
1	2	3	4	5	6
1	Mango	Banishan			
		Totapari			
		Kothapalli Kobbari			
		suvarnarekha			
		Panduri			
		Rasalu			
		Mallika			
		Neelam			
		Kesari			
		Badami			
		Alphanaso			
2	Cashew	All Verities			
3	Acid Lime	Balaji Petlur selection			
4	Sapota	Kalipathi, Pala, Cricket ball			
5	Guava	Alhabad safeda, Lalith variety & Lackow 49			
6	Seethaphal Grafts	Balanagar & Deewancheruv			
7	Coconut Seedlings with/without bags	1. EC tall, 2. other named varieties			

Note: Please indicate the Location of the Progeny Block (Village, Mandal and District along with the Survey Nos) in case they are located away from the place of location of the Nurseries.

Schedule –D-II

DETAILS OF VARIETY WISE SUPPLIES FROM 2016-17 to 2018-19

SI No	Name of the fruit plant	Variety	2016-17	2017-18	2018-19
1	2	3	4	5	6
1	Mango	Banishan			
		Totapari			
		Kothapalli			
		Kobbari			
		suvarnarekha			
		Panduri			
		Rasalu			
		Mallika			
		Neelam			
		Kesari			
		Badami			
		Alphanaso			
2	Cashew	All Varieties			
3	Acid Lime Graft	Balaji Petlur selection 1			
4	Sapota Graft	Kalipathi, Pala, Cricket ball			
5 (i)	Guava Graft	Alhabad safeda, Lalith variety & Lucknow 49			
6 (ii)	Guava Layer	Alhabad safeda, Lalith variety & Lucknow 49			
7	Seethaphal Grafts	Balanagar & Deewancheruv			
8	Coconut Seedlings with bags	1. EC tall, 2. other named varieties			
9	Shade Plants	Kanuga, Badam and etc.,			

Note: Proof of the evidence should be enclosed

Schedule – D - III

**QUALITY PARAMETERS TO BE OBSERVED FOR VARIOUS
PLANT MATERIAL**

(Quantity in Numbers)

Sl. No	Crop	Varieties	Quality parameters
1	Mango grafts	Baneshan Thothapuri Kothapalli Kobbari Suvarnarekha Panduri Rasalu Mallika Nelam Kesari Badami Alphanaso	a. Variety should be true to type b. Veneer graft only should be supplied c. The grafts should be in the poly bag size of 9" x 11", 400 / gauge the graft should be 6 inches above from the surface of the pot mixture in the poly bag. d. Graft should be with more than 4 to 5 feet, 5 to 6 flushes and it should be two years old e. Graft height should be more than 3 feet. f. The graft should be healthy and free from pests and diseases.
2.	Cashew Graft	All veracities	a) Soft wood grafted plants should be supplied b) 3-4 months old grafts c) 6" x9" x 400 gauge bag size d) The graft should be healthy and free from pests and diseases.
3.	Sweet Orange	Budded on Rangapur lime Seedlings	a) Plant should be above 2 ½ feet height with 4 or 5 branches b) Girth of the plant should be 2 ½ to 3 ½ cm c) 9" x11" x 400 gauge bag size d) The Bud joint of the plant should be very firm and uniform e) The Bud joint of the plant should be in between 6" to 9" inches from surface f) Union should be very firm and uniform g) The plant material should be healthy i.e., the plant material should be free from viral, fungal and other pest infestations. g) The plant should be supplied after minimum 1 week of observation for stabilization. The Tenderer should ensure that plants are lifted after the stabilization at their nursery and supplied.
4.	Acid lime seedlings	1. Balaji 2. Petlur – 1	a) The plants should be in poly bags of size 8" x 10" x 400 gauge b) The plants should be free from pests and diseases c) The plants should be healthy and without any nutrient deficiencies d) The plant height should be above 3 feet with a girth of 2 ½ – 3 ½ cm e) The plants should be healthy and without any nutrient deficiencies
5.	Sapota grafts	1. Kalapathi	a) Veneer / approach grafts

		<ol style="list-style-type: none"> 2. Pala 3. Cricket boll 	<ol style="list-style-type: none"> b) The graft should be in the poly bags of 8" x 10" x 400 gauge Sapota grafted on Pala / khirni root stock only should be supplied. c) The height of the Plant should be above 2 ½ ft. d) The graft should be healthy and free from pests and diseases.
6(i)	Guava Graft	<ol style="list-style-type: none"> 1. Allahabad Safeda 2. Lucknow-49 	<ol style="list-style-type: none"> a) Approach grafts only should be supplied in 8" x 10"x 400 gauge poly bags b) The height of the plant should be above 2 ½ with new flush. c) 6 to 10 months old grafts d) The graft should be healthy and free from pests and diseases.
6(ii).	Guava layer	<p>Alahabad safeda and Lackow-49</p>	<ol style="list-style-type: none"> a) 8" x 10" x 400 gauge bag size b) Height of the layers should be above 2.5 ft and above. c) The graft should be healthy and free from pests and diseases.
7.	Seethaphal grafts	<ol style="list-style-type: none"> 1. Balanagar 2. Dewan Cheruv 	<ol style="list-style-type: none"> a) Veneer grafts b) The plant should be in the ploy bag size of 6" x 7" x 300 gauges the height of the plant should be above 3.5' ft. c) The graft should be healthy and free from pests and diseases.
8.	Tamarind	Local varieties	<ol style="list-style-type: none"> a) The plant should be in the poly bag size of 8" x 10" x 400 gauges the height should be above 3.5 ft. and collar girth with 2 to 3 cms. b) The graft should be healthy and free from pests and diseases
9.	Jamun Grafts	<ol style="list-style-type: none"> 1. Local varieties and 2. Improved verities 	<ol style="list-style-type: none"> a) The plants should be in poly bags of size 8" x 10" x 400 gauge. b). The plants should be free from pests and diseases c) The plant height should be above 3 ½ feet. e). The plants should be healthy and without any nutrient deficiencies

10.	Coconut with/without Bags	1. EC – Tall 2. Other named Var.	a). The Coconut seedlings should be above 6 ft b). Seedling should have above 5 leaves b). The plants should be free from pests and diseases c). The plants should be healthy and without any nutrient deficiencies.
11	Shade Plants	Kanuga, Badam and etc.,	Two years old tall seedlings of the height 2 meters.
12	Oil Palm	seedlings	
13	Local Forest species for High density plantation	Ravi, Gangaravi, Neem, Gorinta, Tulasi, Badam, Sarugudu, Bogada, Tella maddi like native forest species	

Note: Proof of the evidence should be enclosed.

SCHEDULE – E

Financial bid terms & conditions

Name and address of the Nursery: _____

Schedule - E
PRICE / FINANCIAL BID _____ Rate per plant to be quoted. (Inclusive of all taxes)

S.No	Name of the species	Variety	Mode of propagation	Quality Parameters Required			No. of plants ready to be supplied during			Total of Col No. (8+9+10)	Rate quoted for each graft/buddling			
				Size of the poly bag	No. of Flushes	height of the Plant	June 2019	July 2019	August 2019					
1	2	3	4	5	6	7	8	9	10	11	12			
1	Mango	Benishan	Veneer grafts	9"x11" x 400 Guage	4 – 5	>3 ft or > 90 CM								
		Totapari												
		Kothapalli Kobarri												
		suvarnarekha												
		Panduri												
		Rasalu												
		Mallika												
		Neelam												
		Kesari												
		Badami												
		Alphanaso												
2	Cashew	All varieties	grafts	6"x9"x400 guage	12-15 leaves	>1 ½ ft or > 45 CM								
3	Acid Lime	Balaji Petlur selection 1	Seedling	8"x10"x400 guage	4-5 & girth of 2 ½ – 3 ½ cm	3 ft & above or >90 CM								

S.No	Name of the species	Variety	Mode of propagation	Quality Parameters Required			No. of plants ready to be supplied during			Total of Col No. (8+9+10)	Rate quoted for each graft/buddling
				Size of the poly bag	No. of Flushes	height of the Plant	June 2019	July 2019	August 2019		
1	2	3	4	5	6	7	8	9	10	11	12
4	Sapota	Kalipathi, Pala, Cricket ball	Grafts	8"x10"x400 guage	4-5 cms	> 2 ½ ft					
5	Guava	Alhabad safeda & Lackow 49	Layers / Graft	8"x10"x400 guage	4 to 5 cms	> 2.5 ft					
6	Seethaphal	Balanagar & Deewancheruv	Graft	6"x7"x300 guage	Girth 2 ½ to 3 cms	> 3.5 ft					
7	Coconut	1. EC tall, 2. other named varieties	Seedlings	Seedlings without bag and bagged seedlings	> 6 leaves	> 6 ft					
8	Shade Plants	Kanuga, Badam and etc.,	Seedlings	Two years old tall seedlings of the height 2 meters.							
9	Pomegranate		Seedlings	8"X5" size	2-3 side branches	1 ½' to 2 ft					

(To be submitted on Rs.100/- Non-judicial Stamp Paper)

Declaration

I / we have read and understood the terms and conditions of Tender schedule relevant to Tender notification dated. 15-07-2019 and I / we have submitted the Annexures /Schedules in accordance with the terms and conditions of the above notification and Tender schedule.

I / we shall not sell the quality plant material being quoted through this tender, at a lower price either to Government / Private in the State of Andhra Pradesh by way of giving any additional trade discount or incentives. If such incidents are noticed, the Department of Rural Development can restrict all payments to such lower rate apart from initiating penal action.

The information furnished in the Annexure / Schedule are true and factual and I / we clearly understand that our Tender schedule is liable for rejection, if any information furnished is found not true and factual, at any point of time.

Signature of the Tenderer

Name of the Nursery -----