

DISTRICT WATER MANAGEMENT AGENCY
WEST GODAVARI DISTRICT : ELURU

Name of the Contractor/ Supplier/ Firm
to whom schedules issued:

Name of the Work: **Supply of Self
Sustained Treeguards with 5 ft Height 18"Dia,1kg
weight with HDPE material to Project Director,
DWMA, W.G., Eluru**

SCHEDULE

Sl. No	Name of the Item	Specification	Quantity to be supplied	Rate Quoted for each	
				In figure	In words
1.	Tree guards	Treeguards with 5 ft Height 18"Dia,1kg weight with HDPE material.	2500000		
		Total	2500000		

TERMS AND CONDITIONS

1. Tenders are called for supply of Tree Guards. They shall be **5 ft Height 18"Dia,1kg weight with HDPE material Self Sustained Tree Guards.**
2. As per the estimate cost, the maximum rate of tree guard fixed is Rs.100/- (Including Transportation & G.S.T)
3. The suppliers who have obtained the license number on Registration under the Industry Act –only should submit the Tender Document.
4. The Tenderer has to remit an amount of Rs.1,00,000/- towards Earnest Money Deposit (EMD) along with the Tender Schedule through Demand Draft only, drawn in favour of Project Director, DWMA, WG., payable at Eluru. No cheques are accepted as EMD amount.
5. Tenders, not accompanied by the EMD will not be considered in any case.

6. Rate should be quoted in words and figures for each item separately.
7. Joint Collector / Chairman, District Purchase Committee, WG, District and Project Director, DWMA, W.G., Eluru reserves the right to reject or accept any or all the Tenders without assigning any reasons.
8. The Tenderer or his authorized agent in person can present at the time of opening of Tenders.
9. Conditional Tenders will not be accepted in any cost.
10. Sealed Tenders addressed to the Project Director, DWMA, WG., Eluru , should reach on or before before put in the Tender box provided for the purpose in the office of the Project Director, DWMA,WG., Eluru. This office will not be responsible for missing of Tender or postal delay, if the Tender is submitted by post.
11. Tenders will be opened by the Joint Collector on at before the Tenderers or their representatives of the Firms at Joint Collector's Chambers, Collectorate, West Godavari, Eluru, whoever present.
12. If necessary negotiations will be held on the same day after opening of Tenders or on a convenient date which will be informed at the time of opening of Tenders.
13. The period of agreement will be for one year from the date of signing the Agreement.
14. The Earnest Money Deposit (EMD) amount of unsuccessful Tenderers will be returned only after (15) days from the date of finalization of Tenders.
15. The rates quoted shall be valid for one year i.e., from the date of entering of the agreement with the Committee. The Tenderer who withdrawn his offer within the validity period will be liable for forfeiture of the E.M.D.
16. The quantity mentioned in the tender schedule is approximate and it may increase or decrease depending on the actual field requirement.
17. The Tenders have to be produced all the required certificates and licenses as per the Rules and Regulations of the Government.
18. The successful Tenderer who herein after called as supplier shall give in writing his unconditional acceptance and enter in to an agreement with in three days after finalization of Tenders and attend the office of the Project Director, DWMA, WG., Eluru along with Rs.100/- stamped bond paper duly typed as per the specimen form of the agreement.
19. The Supplier shall be responsible for all the losses arising in the transportation, the value of such losses shall be recovered from the Contractor.

20. The EMD of the successful Tenderer will be forfeited, if he unable to enter in to the agreement within 10 days from the finalization of the Tenders.
21. No advance payment will be made for supply of Treeguards material.

The Tenderer has to supply required quantity of the Treeguards of 5

ft Height 18"Dia,1kg weight with HDPE material Self

Sustained

Tree Guards

22. The payment will be made by way of Account Payee Cheques only after supply of above items.
23. The District Authority will reserves the right, due to urgency of supply, the required quantity can be distributed to other bidders who are willing to supply the quantity with same specifications within the lowest quoted tender rates.
24. The quantity of Treeguards required may be 25lakhs Treeguards. The exact required quantity may increase or decrease basing on the field requirement. Orders will be placed only for the exact quantity required basing on the actual field requirement.
25. The required quantity can be distributed to other bidders who are willing to supply the same specification Treeguards for lowest quoted tender rate. The District authority will reserve such right in view of the plantation season.
26. The Tender should put the tender schedule in the cover "A" and the EMD and copies of documents in cover "B". Both the covers "A" and "B" should put in cover "C".
27. Cover "A" of the Tenderer will be opened only who submit EMD and other require documents in cover "B", in case who does not submit EMD and other required documents their Tenders cover "A" will not be considered and opened at any cost.
28. The Successful bidder name with quantity will be intimated at the time of supply.
29. The Successful bidder shall supply the indented requirement quantity within the period of 3months from the date of issue of Work Order. If failed to comply within the time line, the District authority has every right to cancel the tender and EMD will be forfeited.
30. The Tenderers who are willing to supply the treeguards of specifications mentioned above at Rs.100/-including GST and Transportation costs shall participate in the tenders process. Reduction of specification mentioned in this tender schedule is not entertained at any time.Mentioned above specified quality is most important
31. The successful tenderer should supply the required quantity to the places quoted in the supply order with in the West Godavari

District. The places of supply may be “N” number depending on our field requirement.

32. Attested copies of following documents should be enclosed.

- a. **Copy of the Manufacturing license/Dealership.**
- b. **Annual Production are seal capacity of the firm.**
- c. **Turnover of the firm during last 3 years in manufacturing Tree guards. i.e. 2014-15, 2015-16, 2016-17**
- d. **VAT registration No. and GST No. validity copy**
- e. **PAN Number copy**
- f. **Audit Accounts balance sheet for last3 years. i.e. 2014-15, 2015-16, 2016-17**
- g. **Income Tax Assessment Certificate for last 3 years. i.e. 2014-15, 2015-16, 2016-17**
- h. **List of customers for whom Treguard supplied previously are any experience.**

**Project Director,
DWMA, W.G., Eluru**

**Signature of the
Contractor / Supplier / Firm**