

Roc.No.912574/2017 /D2.

Collector's Office, Eluru.,
W.G., dt:**04/10/2017**

Government of Andhra Pradesh
Revenue Department
West Godavari District, Eluru.
SHORT TERM TENDER
TENDER NOTICE NO: E-912574/2017/D2.
TENDER FOR SUPPLY OF 58 COMPUTERS

The Collector & District Magistrate, West Godavari, Eluru has invited sealed tenders on behalf of the Government of AP, Revenue Dept, West Godavari, Eluru from any interested agencies / supplier / manufacturer as per the detail below.

S l. N o	Particulars	Tender Fee in R upees	Work Period	Total Value of Ten der in lakhs (App roximately)	EMD Val ue in Ru pees
1	Supply of 58 compu ters with the given s pecifications.	1000	Fifteen days Fro m the date of agreement	15.00	1,00,00 0/-

Tender document for SUPPLY OF 58 COMPUTERS WITH THE GIVEN SPECIFICATIONS to be installed at 48 Tahsildars offices in the district. The tender schedule document and Computer specifications will be available on Website www.westgodavari.org and which can be downloaded and rate can be offered by interested agencies/supplier/manufacturer, but such tender document must also contain the Tender Fees in the form of Demand Draft in the name of Collector, West Godavari, Eluru.

The complete tender form along with EMD in the form of Demand Draft of any Nationalized Bank only in favour of District Collector, West Godavari, Eluru should be properly covered sealed and subscribed "SUPPLY OF 58 COMPUTERS WITH THE GIVEN SPECIFICATIONS " on envelop and deliver it in person or post/courier so as to reach in the office of the Collectorate, Superintendent, D-Section, West Godavari, Eluru on or before 03.00PM hours on 09/10/2017.

The tender will be opened on the same day in presence of the tenderer if possible. Tender without EMD and valid tender document shall not be entertained.

The right to reject any or all tender without giving reason is reserved. The validity of the tender shall be for one year from the date of opening of the tender form.

1. Commencing date of tender schedule :05.10.2017 from 11.00AM onwards.
2. Last date for issue of Tender Schedules: 09.10.2017 up to 01.00PM.,
3. Last date for receipt of Tenders : 09.10.2017 up to 03.00PM.,
4. Date of opening of Tenders : 09.10.2017 at 4.00PM.,
5. Venue : Joint Collector's Chamber, Eluru.

Encl: 1.Terms and Conditions
2. Tender Schedule (Part-A)
3. Technical Bid
4. Financial Bid

Joint Collector &
Tender inviting Officer,
West Godavari, Eluru.

- as per the specimen form of the agreement.
- 15.The Supplier shall be responsible for all the losses arising during transportation, the value of such losses shall be recovered from the Contractor.
 - 16.The Supplier / Tenderer will alone responsible for insurance of material during the transit.
 - 17.No advance payment will be made for supply of material.
 - 18.The exact required quantity may increase or decrease basing on the field requirement.
 19. Orders will be placed only for the exact quantity required basing on the actual field requirement.
 - 20.The Tenderer should put the tender Technical bid in cover - A and financial Bid in cover – B. Both the covers “A” and “B” should put in cover “C”.
 - 21.The authorized dealer/Agency/Manufacturer should have VAT (old) Registration certificate & GST Registration certificate.
 - 22.The authorized dealer/Agency/Manufacturer has to submit income tax returns for the last 2 financial years.
 - 23.Payments will be made after quality check by the competent authority only.
 - 24.E.M.D: The Tenderer has to enclose Demand Draft for Rs.1,00,000/- (Rupees one lakh only) towards EMD in favour of District Collector, West Godavari, Eluru at time of submission of Tender Schedule. On finalization of the Tenders, the EMD of the successful bidder will be retained till completion of the work. EMD of the remaining unsuccessful bidders will be returned, Without EMD, the tender will be rejected.
 - 25.The cost of Tender Schedule i.e Rs.1,000/- is not-refundable
 - 26.If the successful bidder did not supply the items within the stipulated time as per the conditions of contract, the tender will be cancelled and the EMD will be forfeited.
 - 27.The turnover of the agency/firm should be minimum Rs.20.00 lakhs per annum.
 - 28.Tenders not submitted in proper form or in due time will be rejected.
 29. The successful bidder should submit bank guaranty of 5% on the total value id the work at the time of agreement.
 - 30.Evaluation of Technical and Commercial Proposal:

The Joint Collector, West Godavari, Eluru would evaluate both

Technical bids cum financial bids based on the details provided by the bidder and they should submit in cover A. Decision of the Joint Collector, West Godavari, Eluru would be final and binding upon all the Bidders.

31. The above conditions are accepted and are binding to me and my assignee.
32. Any claims in this regard, shall be filed only in the jurisdiction of Eluru, West Godavari, AP
33. The district Administration have right to made any changes or postponement of procedure or cancellation of the work at any point of time without intimation.

Signature of the Supplier
Date: /10/2017

Sd/-
Tender Inviting Officer,

NOTE: Please return the copy of the conditions duly signed along with your tender/quotation.

TENDER SCHEDULE

PART – A

1. Name and Address of the Firm :
2. Contact Person :
3. Contact Numbers :
4. Phone :
5. Mobile :
6. Fax :
7. Turnover of the Firm (Rs.In Lakhs) :
8. VAT No. (Copy to be enclosed) :
9. PAN No.(Copy to be enclosed) :
10. Government work orders if any :
11. Original Manufacturer/
Authorized Dealer :
12. In case of Authorized Dealer
(Copy of to be the Authorization enclosed) :
13. Income Tax Returns for two financial years
(2015-16, 2016-17) :
14. GST Registration Certificate No
(Copy to be enclosed) :
15. EMD details :

AUTHORIZED SIGNATORY

Technical Bid

Schedule-A

Government of Andhra Pradesh

Revenue Department

West Godavari, Eluru.

PERFORMA FOR TECHNICAL BID FOR SUPPLY OF 58 COMPUTERS.

Name of the Firm/Company/Agency

S. No.	Name of Desired documents	Whether copy of desired certificates / documents are enclosed or not
1.	Performa for bidders particulars in tender schedule, i.e., Part-A	Yes/No
2.	Details of experience & Past performance for contracts of preparation, if any.	Yes/No
3	All documentary proof of experience / past performance claimed	Yes/No
4	Details of turnover in last 2 financial years	Yes/No
5	Audited balance sheets of last two financial years showing average annual turnover as mentioned	Yes/No
6	Self attested copy of valid registration certificate of firm/company/agency	Yes/No
7	Self attested copy of valid PAN No. of the firm/company/agency	Yes/No
8	Self attested copy of valid service tax of the firm/company/agency	Yes/No
9	Self attested copy of valid VAT Registration of the firm/company/agency	Yes/No
10	Letter of authorized signatory	Yes/No
11	Bank draft for Rs. ----- in favour of the District Collector, Eluru	Yes/No
12	Duly signed all pages of terms & conditions of tender document	Yes/No
13	Self attested copy of valid GST registration certificate of the firm/company/agency	Yes/No

Signature of the Bidder :

Rubber Seal :

Name of Bidder :

Financial Bid
(Schedule-B)
Government of AP, Revenue Department
West Godavari, Eluru.
(Declaration of the Bidder)

To
The Joint Collector &
Tender Inviting Officer,
Collector's Office,
West Godavari, Eluru

Sir/Madam

Subject: Supply of 58 computers for support of e-office, meekosam,
meeseva & bio-metric projects.

Tender No.912574/2017/D2 and date:04.10.2017.

S.No	Name of the item and specifications	Requirement (approximately)	Specifications	Cost of the biometric device per each in figures & words	Total cost in words
1	Supply of 58 computers	58	1. Intel 6 th Generation Core i5 – 7400 6MB Cache or higher 2. 4 GB DDR4 2400MHZ or higher RAM expandable to 32GB; 3. 1 TB SATA HDD. 4. 3 Years comprehensive Onsite Warranty from date of installation, OS and Anti-Virus 5. OEM 104 keys USB keyboard and OEM USB 2 Button optical Scroll Mouse with mouse pad. (for specification details please visit www.westgodavari.org)		

Note: Unit cost should be quoted duly inclusive of all taxes.

Signature :
Name :
Address of the Bidder :

Phone No :
Email Id :

S.NO.	ITEM	SPECIFICATION
1	Processor Technology	Intel 6 TH Gen. Core i5 7400, 6MB Cache or higher
2	Chipset Technology	Intel H110 Chipset or Higher
3	Motherboard	OEM Motherboard with builtin TPM
4	RAM	4 GB DDR4 2400MHZ or higher RAM expandable to 32GB
5	Hard Disk Drive	1 TB SATA HDD
6	DVD Drive	OEM 24x or higher DVD RW
7	PCI Slots & Bays	4 PCI (PCI/PCI Express) or more & 4 Nos. of bays or more
8	Graphic Controller	Integrated/Dedicated HD Graphic Controller
9	Audio	High Definition Integrated Audio with Internal Speakers (Builtin in the Monitor/CPU)
10	NIC	On-board 10/100/1000Mbps NIC with PXE Support & Wake-on-LAN
11	Display & Monitor	OEM 18.5" or higher Color LED/TFT Monitor
12	Ports	1 Serial, 1 Parallel & 4X USB 2.0 or higher Ports 2X USB 3.0 Ports Two USB Ports should be at Front Side HDMI, VGA, DVI Ports, RJ45 and Front and Rear Audio In & Out Ports
13	Form Factor	Tower/MT Model
14	Power Supply	Minimum 200 Watts or higher 85% or higher Energy Efficient Surge protected OEM Power Supply
15	Certification	For OEM: ISO 9001:2008
16	OS Certification	MS Windows 10
17	General Certification	EPEAT GOLD, TCO 6.0 for Monitor and Energy Star 6.0 or higher compliance
18	Keyboard/Mouse	OEM 104 Keys USB Keyboard (Same make as PC) OEM USB 2 Button optical Scroll Mouse with mouse pad (Same make as PC)
19	Operating System	Preloaded MS Windows 10 Pro 64 Bit with Software media and genuine license
20	Anti Virus Software	Pre-loaded with latest version of Antivirus: Symantec/MacAfee with following features anti-virus, USB protection, Antispyware, Anti-malware, Firewall, Intrusion prevention Browser protection with single management console with 3 years subscriptions with support updates and patches
21	Accessories	With required connecting cables and driver media and OS Media should be supplied
22	Warranty	3 years comprehensive onsite Warranty from the date of installation, OS and Anti-Virus